

**STATEMENT OF WORK**  
**High Tunnel System (325)**  
**Delaware**

**These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific Statements of Work.**

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## **DESIGN**

### **Deliverables:**

1. Design documentation that will demonstrate that the criteria in NRCS practice standard have been met and are compatible with other planned and applied practices:
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client.
  - c. Compliance with NRCS national and state utility safety policy (NEM Part 503-Safety, Subpart A - Engineering Activities Affecting Utilities 503.00 through 503.06).
  - d. List of facilitating practices.
  - e. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
    - i. Environmental Considerations (e.g., location, air and water quality).
    - ii. Vegetation.
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and Maintenance plan.
4. Certification that the design meets practice standard criteria and complies with applicable laws and regulations as documented on the 325 Implementation Requirements document.
5. Design modifications during installation as required.

Note: *State-Specific Deliverables may be added as appropriate.*

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## **INSTALLATION**

### **Deliverables**

1. Pre-Installation conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation guidance, as needed.
5. Installation inspection (according to inspection plan as appropriate):
  - a. Actual materials used.
  - b. Inspection records.
6. Facilitate and implement required design modifications with client and original designer.
7. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
8. Certification that the installation process and materials meets design and permit requirements as documented on the 325 Implementation Requirements document.

Note: *State-Specific Deliverables may be added as appropriate.*

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## **CHECK OUT**

### **Deliverables**

1. As-Built documentation:
  - a. Extent of practice units applied.
  - b. Name of supplier, identifying item number of High Tunnel kit system.
  - c. Drawings.
  - d. Final quantities.
2. Certification that the installation meets NRCS standards and specifications as documented on the 325 Implementation Requirements document.
3. Progress reporting.

Note: *State-Specific Deliverables may be added as appropriate.*

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**REFERENCES**

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – High Tunnel System - 325.
- NRCS National Environmental Compliance Handbook.
- NRCS Cultural Resources Handbook.

Note: *State-Specific References may be added as appropriate.*